

**FAUQUIER COUNTY PUBLIC LIBRARY
BOARD OF TRUSTEES
April 25, 2006**

**REGULAR PUBLIC MEETING
Virginiana Room
11 Winchester Street, Warrenton, Virginia**

Board Members

Barbara Severin, Scott District, Chairman	Ann Martella, Center District
Alice Jane Childs, Cedar Run District, Secretary	John D. (Jack) Whiting, Marshall District
Lawrie Parker, Lee District	

Staff

Maria Del Rosso, Director	Linda Yowell, Technical Services Manager
Ava Lee, Assistant Director	Terri Ludwick-Garonzik, Administrative Specialist
Dawn Sowers, Public Services Manager	

Other

Sue Monaco, Fauquier County Procurement Manager

CALL TO ORDER

Mrs. Severin called the regular public meeting to order at 3:05 p.m. in the Virginiana Room of the Warrenton library. Mrs. Severin introduced Mrs. Monaco to the Board.

ADOPTION OF THE AGENDA

The agenda was adopted by consensus.

MINUTES

The Board moved:

Motion: To approve the March minutes as presented.

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Childs	S			X
Mrs. Parker				X
Mrs. Severin				X
Mrs. Martella				X
Mr. Whiting	M			X
Tally				5

APPROVAL OF PURCHASE ORDERS AND BILLS

Mrs. Severin pointed out an E-rate refund of \$7,414.98 in the Technology Hardware/Software line item of the library's budget. Mrs. Severin noted that the Board of Supervisors had commented favorably about the refund and thanked Mrs. Lee for her work with the E-rate program.

The Board approved by consensus purchase orders and bills as presented.

ADMINISTRATIVE REPORT

Mrs. Severin asked for additional information from staff about the Public Library Association (PLA) Conference in Boston. Mrs. Del Rosso and Mrs. Sowers provided an overview of the sessions they attended at the conference.

Mrs. Del Rosso spoke to the Board about the increasing use of library Internet terminals to access MySpace.com, a popular online "meeting place" for teenagers aged 14 and up. After discussing the use of the site by young patrons, the Board directed staff to block MySpace.com from all filtered computers. The Board asked to be kept apprised of developments concerning the site.

CONSENT AGENDA

The Board approved by consensus the Consent Agenda.

NEW BUSINESS

Approval of Blanket Purchase Orders

Mrs. Monaco briefed the Board about the county's use of blanket purchase orders and blanket purchase agreements. Mrs. Monaco recommended issuing blanket purchase orders/agreements at the beginning of the fiscal year based on past expenditures to avoid issuing multiple "edits" which can be time consuming for library and procurement staff. The Board agreed to authorize library staff to submit blanket purchase orders/agreements as recommended by Mrs. Monaco.

FY '08-'17 Capital Improvement Plan (CIP)

Mrs. Del Rosso gave the Board revised cost estimates for the New Baltimore, Warrenton, and Virginiana library projects. Mrs. Del Rosso said that the 15,000 square foot New Baltimore library would be designed to accommodate future expansion.

Mrs. Severin said that the current application to develop the Arrington property located in Center District does not include a library site. (A former application had set aside roughly 5 acres as a future library site.) Mrs. Martella agreed that a meeting with Center District Supervisor Richard Robison to discuss securing land in the current application for a future library site would be in order.

The Board moved:

Motion: To adopt the FY '08-'17 CIP submission and to forward revised cost estimates for the New Baltimore, Warrenton and Virginiana library projects to the Budget Department .

Moved, seconded, and passed by vote of those present as shown below.

Member	Moved/Second	Voted No	Other	Voted Yes
Mrs. Childs				X
Mrs. Parker	M			X
Mrs. Severin				X
Mrs. Martella	S			X
Mr. Whiting				X
Tally				5

Evaluation of Library Director

The Library Board is charged with evaluating the director's performance for June 2005 through June 2006. Mrs. Severin appointed Mrs. Parker and Mrs. Childs to an ad hoc committee charged with preparing a draft of the director's evaluation for the Board to review at its next meeting.

STATUS REPORT

Mrs. Lee said that three bids were submitted for the John Barton Payne project by 25 April. The Facilities Committee of the Board of Supervisors will review the bids at its May meeting.

Mrs. Del Rosso said a site survey report and a topographical survey of the Bealeton depot have been completed. The project committee will meet with architect Ellen Jenkins to review the report and to begin design development work.

BOARD OF TRUSTEES TIME

It was agreed that the May board meeting would be at the John Marshall Library. The Board will not meet in August.

Mr. Whiting asked if the library had a role in planning the festivities for the upcoming 250th Anniversary of Fauquier County. Mrs. Del Rosso said that Virginiana Librarian Vicky Ginther had been in touch with the local historical societies

Mrs. Parker said she was moved by the Board of Supervisors' proclamation for Marshall Bailey on 13 April. Mrs. Severin said that Dr. Bailey's widow, Jackie Burke Bailey, would like to continue to be involved with the Historic Resources Committee.

The next scheduled meeting of the Library Board will be held on Thursday, 18 May 2006, at 4:00 p.m. in the John Marshall Library.

Secretary

Chairman